

Minutes of the Meeting of Bradwall Parish Council
Wednesday 13th March 2024 8:00pm
Old Hall, High Street Sandbach

PRESENT: Cllr. G. Gnyp - Chair BPC
Cllr. M. Acton - BPC
Cllr. S. Beck - BPC
Cllr. E. Gnyp - BPC
Cllr. M. Ollier - BPC
Cllr. R. Smedley – BPC

1: Apologies for absence

Cllr John Wray (email: Mon, 11 Mar)

2: Due to the vacant Clerks position- Cllr. M. Acton recorded the meeting minutes.

(See 5. Matters arising from the last meeting)

3: To receive any Declaration of Interests regarding Agenda items

No declarations were noted.

4: To approve Minutes of the meeting held on Wednesday 24th January 2023

Proposed approval by Cllr. S. Beck. and seconded Cllr. M. Ollier. Approved.

5: To discuss Matters arising from the last meeting.

Clerk

Chaiman GG reported the status of vacant Clerks position.

- a) Overall no positive results so far from Website, Facebook or Chalc.
- b) Chaiman GG had emailed numerous Contacts with one positive lead which he will follow up.

Chaiman GG reported all BPC Paperwork and property had been collected from Clerk by Cllr. E. Gnyp.

Banking/Government Gateway

Chaiman reported Government gateway code had been located from the returned BPC paperwork.

This code should now enable access to Government gateway.

NatWest banking access is still restricted and is being investigated by GG.

Matter	Notes	ACT
Bradwall Village Hall - regarding funds held by the charity commission	Contact the charity commission to determine the current status	New Clerk
Blocking of field entrances – erection of no parking signs	Mike Ollier – Signs installed – Agenda item Complete	MO
Defibrillator	Contact Bradwall Bakehouse regarding the removal of the Defibrillator and organise re-siting at Hollins Green. GG confirmed defibrillator is not available on the circuit GG has the key.	GG
Natwest Online Banking	GG investigating	GG
BPC accounts	To separate Community benefit funds from council funds in the accounts	New Clerk
Condition of Wood Lane	BPC to send correspondence to Highways. MA Completed and mailed report. Reply received Enquiry Reference 2554099 . Status to be monitored- on going matter	MA
Current account	Includes £4,697.97 VAT reclaimed from the invoice for the Path this sum is to be moved to the community benefit fund. Matter discussed and outcome – cheque to be paid into account GG	GG
Qtr 3 Salary payment to V.Collier	Matter settled. – Agenda item Complete	GG
Engagement with Highways survey	MA Completed Survey – Agenda item Complete	MA
CE budget consultation	MA Completed Survey – Agenda item Complete	MA
Boundary consultation	MA Completed responded – Agenda item Complete	MA
Advertise vacant clerk position	EG to re-advertise Facebook	EG/MA
Advertise clerk position with Chalc	MA to re-advertise with Chalc –	MA
Change email password	GG Password changed – Agenda item Complete	GG
Bank correspondence to GG	Address now GG – Agenda item Complete	GG
Add MA as signatory and remove V.Collier	– Agenda item Complete	GG
Versions of minutes to be sent to GG in word and pdf formats	MA – sending .pdf and .docx when approved. – Agenda item Complete	MA

6. Finance (Clerk)

- a) To receive the Balance Sheet, balances have been calculated from the attached estimated balance spreadsheet and includes accruals. There is an unacceptable situation with NatWest which is preventing statements from being received and the below being confirmed. GG is working to resolve.

GG – review – waiting for cross check before confirming April Balance

Account Balances

Date	Account	Account No.	Amount	Notes	Actual
30/10/2023	Current Account68	£6,339.00	Includes £4,697.97 VAT reclaimed from the invoice for the Path, this sum to be moved to community benefit fund.	£1641.03
29/12/2023	Reserve Account72	£155.73		
29/09/2023	Community Benefit Fund90	£515.74		£5,213.71

b) Payments approval

<u>Payee Ref No</u>	<u>Payee</u>	<u>Notes/ Invoice Ref</u>	<u>Amount</u>
426	HMRC qtr 2	Email approved by councillors	£59.80 PAID
427	V.Collier	Qtr 2 & 3 Salary, email approved by councillors	£478.40 PAID
	G Gnyp	TSO Host Website renewal	£57.46 PAID
	G Gnyp	V. Collier signed postage completion of employment paperwork	£7.35 PAID
		VAT CHEQUE Completed at Meeting . GG to pay in @ Bank	£4697.97

7. Planning Matters

Ref	Proposal	Location	Status	Decision	Date registered	Date decided	Date for comments
23/1294C	Change of use and conversion of part of redundant agricultural building into one dwelling house	HOME FARM, BRADWALL ROAD, BRADWALL, CW11 1RG	Registered with Case Officer	Unknown	03/04/2023	Unknown	
22/3244C	Change of use of land for Showmans Yard with facilitating development (hardstanding, fencing, septic tank) retrospective	FAIRACRE, EAST BOOTH LANE, MOSTON, CW11 3PU	Registered with Case Officer	Unknown	15/08/2022	Unknown	
21/5202C	Change of Use of field to allow touring caravan pitches including associated hardstanding	Fields Farm, 150B, CONGLETON ROAD, SANDBACH, CW11 4TE	Registered with Case Officer	Unknown	08/10/2021	Unknown	
24/0112D	Various discharges of conditions on application 09/2083C	Land At Former Albion Chemical Works, BOOTH LANE, MOSTON, CHESHIRE	Registered with Case Officer	Unknown	11/01/2024	Unknown	8/2/2024

24/0372M	Timber Orangery	BRAMBLE COTTAGE, WOOD LANE, BRADWALL, MIDDLEWICH, CHESHIRE, CW10 0LA	Registered with Case Officer	Unknown	31/01/2024	Unknown	19/3/2024
24/0701C	Proposed Agricultural Building for storing fodder, grain, hay, general purpose machinery. Encourage wildlife by installing owl boxes.	LEA HEAD FARM, WALNUT TREE LANE, BRADWALL, SANDBACH, CHESHIRE, CW11 1RH	DECISION MADE	DETERMINATION - REFUSAL (STAGE 2)	26/02/2024	05/03/2024	BPC Didn't receive any notification. Before refusal issued. GG/MA note.
23/4780C	Two storey extension to rear of property	WOOD LANE FARM COTTAGE, WOOD LANE, BRADWALL, MIDDLEWICH, CHESHIRE, CW10 0LA	Registered with Case Officer	Unknown	23/01/2024	Unknown	4/3/2024

8. Correspondence Received

Planning

Application No: 24/0904C

Proposal: Extension and refurbishment of 2 cottages, including the demolition of an existing porch to no.2

Location: 1 & 2 Manor Cottage, PILLAR BOX LANE, BRADWALL, CW11 1RE

Date 13:03:2024 Bradwall Parish Council Meeting

Bradwall Parish Council have NO objections to this application 24/0904C

9. To receive and discuss matters raised by members

-Government Gateway - GG now has the Key

-Year End Accounts and audit – GG reported new Clerk responsibility if appointed
Turnover over £25K requires full account Audit .
External help required.

-Next meeting format - AGM – MA to investigate required format and procedure

- Members all reported the worsening condition of the Parish Road network.

Potholes in particular causing major safety concerns.

MA agreed to examine the possibly of local contractors undertaking repair work on behalf of BPC.

10. To agree Dates of Next Meetings:

Wednesday 15th May 2024 (room booked)

Wednesday 24th July 2024

Note

Members agreed that Tuesday evening would be acceptable if required in future.

8pm Old Hall

26/03/2024

Cllr. M. Acton

clerk@bradwall-in-cheshire.co.uk