

**MINUTES OF THE MEETING OF
BRADWALL PARISH COUNCIL – ANNUAL GENERAL MEETING AND ANNUAL
PARISH MEETING
Held on Wednesday 18th May 2022**

ANNUAL PARISH MEETING

PRESENT: Cllr. G. Gnyp – Chairman BPC
Cllr M. Acton - BPC
Mrs F Stops – Clerk

Cllr. S. Beck – BPC
Cllr. M. Ollier – BPC

IN ATTENDANCE: John Wray, Elaine Gnyp, Tori Collier

1. APOLOGIES: Apologies were received from Councillor R Smedley

2. To receive the Financial Statement

The Clerk presented the financial statement as a typical accounts year for Bradwall Parish Council.

Income 2021/22

Date	Details	Amount
12/04/2021	1st Instalment Precept 2021/2022	825.00
30/04/2021	Interest	0.01
31/08/2021	Interest	0.01
07/09/2021	2nd Instalment Precept 2021/2022	825.00
31/12/2021	Interest	0.01
17/03/2022	Lightsource Community Benefit	5863.39

Expenditure 2021/22

Date	Details	ChequeNo.	Amount	VAT	
07/04/2021	G. Gnyp	393	68.33	11.39	Website Expenses
26/04/2021	Scottish Power	DD	26.21	1.25	Street Lighting
19/05/2021	Mrs F Stops	394	468.00		Clerk's Salary
19/05/2021	ChALC	395	52.92		Membership Fee
19/05/2021	Zurich Municipal	396	257.60		Insurance
26/07/2021	Scottish Power	DD	26.46	1.26	Street Lighting
22/09/2021	Bradwall Village Hall	397	25.00		Hall Hire
22/09/2021	G. Gnyp	398	58.33	9.72	Website Expenses
26/10/2021	Scottish Power	DD	26.84	1.28	Street Lighting
19/11/2021	Cheshire East Council	399	500.00		Deposit for signs
08/12/2021	Mrs F Stops	400	508.00		Clerk's Salary
27/01/2022	Scottish Power	DD	26.84	1.28	Street Lighting
23/03/2022	G. Gnyp	401	57.46	9.58	Website Expenses
23/03/2022	GGN Services Ltd	402	102.00	17.00	Repair work

Balances at 31/03/2022

Account Balances on 31/03/22	
Current Account	1157.02
Reserve Account	153.54
Community Benefit Fund Account	23689.97
	25000.53

3. Any questions on the Financial Statement

A proportion of the balance is already reserved for the installation of the footpath project. Fiona suggested that part payment of the Hollins Green signs is made from the Community Benefit Fund.

Bradwall Village Hall Charity

The Charity is due to cease with the Charity Commission and there may be a donation for the Community Benefit Fund but this is to be confirmed.

4. To receive the Chairman's Report

Councillor Gnyp presented the Chairman's report. There are a number of highway issues ongoing in the Parish which we will continue to work with Cheshire East Council. There are a number of active projects such as the footpath and the installation of new Hollins Green signs. The Parish Council are saddened by the loss of Bradwall Village Hall as a community asset and is now in the care of the Barlow family for Fodens Brass Band and the Bakery. This year we received the resignation of Godfrey Williams due to ill health from the Parish Council, we thank him for his input as a councillor and a pillar of the local community. Sadly Fiona Stops is relocating and stepping down as Clerk for the Parish Council. Councillor Gnyp both personally and on behalf of the Councillors thanked Fiona for her dedication to the community during her time as Clerk and presented her with a small gift. Councillor Gnyp sends thanks to Katrina Gnyp for her support with the website and migration of the emails and website which has been a difficult issue to resolve.

Councillor Gnyp thanked all the Parish Councillors for their support and input.

5. Your Questions Invited

No questions were received.

The Annual General Meeting closed at 8:26pm

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Cllr M. Acton - BPC
Mrs F Stops – Clerk

Cllr. S. Beck – BPC
Cllr. M. Ollier – BPC

IN ATTENDANCE: Elaine Gnyp, Tori Collier

1. Apologies for absence

Apologies were received from Councillor Richard Smedley

2. To receive any Declaration of Interests regarding Agenda items

Councillor G Gnyp declared an interested in agenda item 5.

3. To appoint a Chairman to serve until the next General Meeting

Councillor G Gnyp was proposed as Chairman by Councillor Ollier and seconded by Councillor Beck.

4. To appoint a Vice-chairman to serve until the next General Meeting

Councillor Acton was proposed as Vice Chairman by Councillor G Gnyp and seconded by Councillor Ollier.

5. To co-opt new Councillor – Elaine Gnyp

Councillor Acton proposed to co-opt E Gnyp as a Councillor for Bradwall Parish Councillor and seconded by Councillor Beck.

6. To approve Minutes of the meeting held on Wednesday 23rd March 2022

Members resolved to approve the minutes of the meeting held on 19th May 2021.

Agreement was proposed by Councillor Gnyp and seconded by Councillor Acton.

7. To discuss Matters Arising from the last meeting:

a) Highways

Councillor G Gnyp noted the drainage issue on Smithy Bend has a temporary solution. The issue is the pipe work into the drain going into the brook. This will be an issue again this Winter.

Action: Clerk to email to Highways Department at Cheshire East Council for Bradwall to raise the poor condition of the highways.

b) Boundary signs for Hollins Green

Clerk F Stops noted that an invoice for £765.14 inclusive of VAT which includes installation of the signs has been issued.

Action: Clerk to contact Cheshire East Council in terms of timescale of completion.

c) Footpath for Smithy bend – update

Councillor G Gnyp discussed the progress of the project. The specification has been agreed and the route has been walked through for clarity. The path will be 1.5m wide with 100mm base. This will not affect the hedge and the fence will be covered with wire mesh and there will no access to the surrounding fields. There will be no gate access. The costs are due to be firmed up with three quotes to be attained.

d) To discuss possible alternative options for meeting venues.

It was resolved that Sandbach Rugby Club will be the venue for the ongoing Parish Council meetings. There is no cost per meeting but a donation to the Rugby Club charity will be made as appropriate.

Action: Clerk to contact Chris Bennett at the Rugby Club to confirm bookings.

8. Finance (Clerk)

a) To approve and sign the AGAR Certificate of Exemption for the year ending 31st March 2022

This item was resolved.

b) To approve and sign the Annual Governance Statement for the year ending 31st March 2022 (Section 1 of Annual Return)

This item was resolved.

c) To approve and sign the Accounting Statement for the year ending 31st March 2022 (Section 2 of Annual Return)

This item was resolved

d) To receive the receipts and payments balance sheet dated 18th May 2022

This item was noted.

e) To approve payments:

<u>Payee Ref No</u>	<u>Payee</u>	<u>Invoice Ref</u>	<u>Amount</u>
Direct Debit	Scottish Power	Electric Supply	£41.48
Cheque 403	Bradwall Ltd	Room Hire	£50.00
Cheque 404	Cheshire East Council	Boundary Signs	£765.41
Cheque 405	F Stops	Clerk Salary	£522.00
Cheque 406	CHALC	Affiliation Fee	£57.60

The above payments were authorised.

f) To receive details of options for running the Parish Council payroll

Action: Clerk to contact potential payroll providers.

g) To receive details of options for improved banking facilities, including online banking.

This item was not discussed.

h) To agree a training course budget for the Clerk.

The new Clerk is attending a introduction session with CHALC, it was approved to fund this training.

9. Planning Matters

New:

22/1173C Bridge Cottage – Certificate of lawful development for the proposed demolition of existing garden shed and erection of brick built shed with tiled roof – No comments

Outstanding:

21/5202C Fields Farm, Congleton Road – Change of use of field to allow touring caravan pitches including associated hardstanding. No decision.

22/0135N Willow Lodge, Walnut Tree Lane – variation of condition on existing permission 21/0266C. No decision.

22/0665C The Oaklands, Bradwall Road – Relocation of front door with timber porch and additional first floor circular windows. No decision

22/0703C Wood Cottage, Wood Lane – Internal works including moving and increasing size of openings. Replacement of garden room. No decision.

10. Correspondence Received (Clerk)

Any relevant information has been circulated via email.

11. To receive and discuss matters raised by members

Action: It was resolved to fund the Hollins Green signs using the Community Benefit Fund.

To agree Date of Next Meeting

All meetings commence at 8:00pm/

20th July 2022

21st September 2022

16th November 2022

The meeting closed at 9.37pm.

Signed by RFO/Clerk

Chairman